

Baptism Form Submission Guidelines

All forms can be scanned and emailed to Christina Deeb at <u>SECRETARY@OURLADYOFLORETO.ORG</u>. All paperwork is due a minimum of 2 weeks prior to your child's scheduled baptism.

*** Please note that pictures of forms will not be accepted as they are difficult to read. There are many apps available for most smartphones to convert a picture to a PDF document such as TapScanner, Fast Scanner, Cam to PDF, and more for those who do not have easy access to a scanner.***

Directions for Godparent Forms

- 1. Get your form signed and sealed by the parish you attend.
- 2. Scan and email a copy of your form to Christina Deeb.
- 3. Mail or drop off the hard copy form (the parish seal often won't be visible in a scanned image which is why we also request the hard copy)

Baptism Preparation Checklist

	Call Christina Deeb at 303.414.2250
	Submit Baptism Information Form
	Submit Birth Certificate
	Submit Godparent Forms
П	Attend Baptism Preparation Class (Parents and Godparents)

